

August 1, 2022

Dear WSOC Parents,

Although the first day of school is still more than a month away, we are working hard to prepare for what promises to be a rich and rewarding school year. We spent much of last year picking up the pieces and re-establishing some of what had been lost during two years of severe pandemic-related challenges, but the coming year looks to offer the opportunity once again for renewed energy and full parent engagement. A major goal for 2022-23 is the reinvigoration of the Parent Association, which is such an important aspect of a healthy school community.

There will be more about that subject and other exciting opportunities in the coming year, but for now please take a moment to familiarize yourself with important WSOC information on procedures and protocols. All links and documentation can be found on our website: <https://www.waldorfschool.com/mywsoc/documents-forms/>.

Volunteer Driver Form: Field trips often require parent volunteers. In anticipation of becoming a driver for grade school field trips, this required form should be completed and submitted as early in the school year as possible. You'll find the form by selecting the "Driver Form" link on the website. The intent is to create the safest possible situation for the students by ensuring that all drivers are properly vetted. The school also requires parent volunteers as chaperones on overnight field trips to obtain a fingerprint/Live Scan and provide proof of a TB Risk Assessment or TB Test.

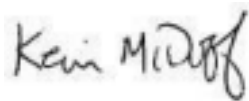
Emergency Release Procedure: An expanded Health & Safety Committee mandated by the Board of Trustees will be reviewing and updating school emergency procedures early this year and new security systems are scheduled to be put in place. (Due to high demand, the new security systems are taking a little longer than would be hoped.) In the meantime, please be aware of the existing procedures documented on the website (including releasing students to authorized persons for daily pick up or for emergency release). Information is pulled from your TADS registration, so please contact Registrar Maureen McDermott at mmcdermott@waldorfschool.com should you have any changes regarding guardianship or if you need to add additional members to your list of "Emergency Contacts." Please note that we will not release children to any person not named on your consent forms regardless of classification as "classmates" or "family members." Please be sure to include these contacts in the event of an emergency.

Permission to Administer Medications: If your child requires an Epi-Pen/Auvi-Q, please use the form enclosed. Any student requiring medications is to submit the attached permission form, along with the medication, to the front office. All field trips (including walks to the park) require teachers to bring the medications along with a first aid kit for emergency preparedness. For high school students: permission to "carry and administer" to oneself is allowed with a form, and the student is responsible to bring medications to every off-campus trip.

Parking: In order to improve traffic issues during drop off, parking in the main lot in the morning is allocated for Playgroup and Nursery, high school students, and for Pre-K drop off. The high school faculty will park in their allocated lot currently used as a drop off area for Kindergarten drop-off assistance. All other faculty will park behind COA and the upper grades lot facing Fairview Park, along with street parking. There are also designated parking spots for those who wish to visit the Company of Angels. Please call the front office (949) 574-7775 or the high school (949) 574-7754 for inquiries. There is no parking in fire lanes and posted restricted areas.

Drop off and pick up: Please respect and observe the speed limit in the neighborhood and on our campus parking lot. Refrain from double-parking and blocking traffic flow to all exits, including our neighbors' driveways. For detailed drop off and pick up instructions, please read "Parents Procedures for Return to School."

Sincerely,



Kevin McDuff
School Administrator