

Parent Procedures for Return to School



Fall
20-21

September 1, 2020



WALDORF SCHOOL
ORANGE COUNTY

Health Questionnaire

In this new school year all staff and students must complete a **Health Screening Questionnaire** each morning before arriving at school. This quick and easy form is available on our **Parent Square** platform and needs to be completed each morning by 7.30 am.

If this is not completed ahead of time you will be asked to pull into a designated parking spot and await a health check by one of our compliance personnel.

If you have questions about downloading the Parent Square App or the use of this communication tool, please direct those questions to our Communications Coordinator, Alyssa Hamilton - ahamilton@waldorfschool.com. She can assist you with tutorials and individual guidance.

Sick Policy

While we will be doing our very best to keep everyone safe here at school, we need to ensure only healthy children are coming to school.

Please check your child's temperature EVERY MORNING prior to leaving home. If your child has a fever of 100.4 degrees or higher, a cough, difficulty breathing, or if they look visibly ill, your child MAY NOT attend.

We need to work together as a community this coming school year to make sure we remain strong and healthy. Children need time to heal from any illness and we ask that you as parents grant them that time. There will be ample opportunity to catch up on school work.

If your child does stay home from school due to ill health, we ask that you not send them back until they have 24 hours of no fever without use of fever reducing medication, improvement of symptoms, and at least 10 days since symptoms appeared.

If your child is tested for COVID-19 after developing symptoms and tests negative, they may return to school 3 days after their symptoms resolve.

Symptoms to watch for:

Headache

Cough

Sore Throat

Shortness of Breath

Chills

Muscle Aches

Loss of Taste or Smell

Nausea, Vomiting or

Diarrhea

Pre-Kindergarten Drop Off & Pick Up

Pre-Kindergarten drop off & pick up will take place in the south end of the Main School parking lot as you enter at the Early Childhood gate.

Please pull into the lot where the gate to the EC breezeway will open - the Pre-Kindergarten teachers or assistants will be there ready to help your child from the car and into the classroom.

We ask that you please bring **YOUR OWN PEN** to sign your child in and out of class. Please complete the **health questionnaire** by the time stated above in the Health Questionnaire section. If the questionnaire is not completed in time, a staff member will complete a screening and temperature check before your child can exit the car.

In order to stagger arrival and departure times and avoid congestion in our parking areas **the arrival time for Pre-Kindergarten is 8:45 - 8:55 am**, until further notice.

At pick up, the Pre-Kindergarten teachers will walk the children out to the designated Early Childhood gate and will wait for you to pull up and collect your child.

Kindergarten Drop Off & Pick Up

Kindergarten drop off & pick up will take place in the High School parking lot. Please pull into the lot at the southern end of our property, where the large gates to the yard will open. Either the kindergarten teachers or the assistants will be there, ready to help your child from the car and into the classroom.

We ask that you please bring **YOUR OWN PEN** to sign your child in and out of class.

Please complete the **health questionnaire** by the time stated above in the Health Questionnaire section. If this is not done, staff will complete a screening and temperature check before your child can exit the car.

In order to stagger arrival and departure times and avoid congestion in our parking areas **the arrival time for Kindergarten is 8:30 - 8:40 am**, until further notice.

At pick up, the Kindergarten teachers will walk the children out to the designated High School gate and will wait for you to pull up and collect your child.

Grades Drop Off Procedures

Parents will drop-off children in front of the school office as directed by school staff. There will be two entrances to campus -

Grades 1-3 will enter through the gate closest to the Main Office.

Grades 4-8 will enter through the gate closest to Company of Angels.

Each car will be greeted by a school staff member who will verify that a health report was filed before arriving at school.

Families with incomplete forms will undergo a health screening before their child/ren may exit their vehicle and continue on to campus.

In order to stagger arrival times families will drop off by last name:

A - L: 8:10 AM - 8:20 AM

M - Z: 8:15 AM - 8:25 AM

Children should be ready to exit their car on arrival in order to expedite the drop off procedure.

Children will be directed by staff members to their designated cohort meeting spot on the blacktop where they will be met by their teacher and escorted to their appropriate classroom.

Grades Pick Up Procedures

Grades families will pick up in the Main Parking Lot by last name:

A - L: 12:15 PM - 12:25 PM

M - Z: 12:25 PM - 12:35 PM

While in the Main Parking lot, please follow staff directions and **do not get out of your car.**

Staff will radio for students by family name (if you can identify your family by name in the windscreen of the car it will be enormously helpful), and will specify assigned pick-up point.

All siblings will travel from their classrooms, through their grade specific exits, to the pick-up point.

Staff members will be placed on campus to help facilitate children on the way out to your car.

Daily Checklist

- Check your child/ren's temperature and look for any symptoms of illness
- Complete Parent Square Health Screening Questionnaire by 7:30am each day
- Bring a clean face mask for all children grade 3 and above
- Pack a healthy snack and reusable bottle for water in your child's backpack, and bring weather-appropriate clothing



SONIA Y. ANGELL, MD, MPH
State Public Health Officer & Director

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GAVIN NEWSOM
Governor

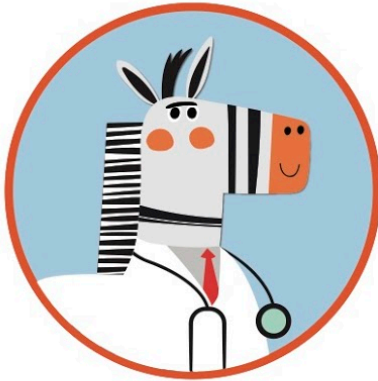
What measures should be taken when a student, teacher or staff member has symptoms, is a contact of someone infected, or is diagnosed with COVID-19?

	Student or Staff with:	Action	Communication
1.	COVID-19 Symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing) Symptom Screening: Per CA School Sector Specific Guidelines	<ul style="list-style-type: none"> Send home Recommend testing (If positive, see #3, if negative, see #4) School/classroom remain open 	<ul style="list-style-type: none"> No Action needed
2.	Close contact (+) with a confirmed COVID-19 case	<ul style="list-style-type: none"> Send home Quarantine for 14 days from last exposure Recommend testing (but will not shorten 14-day quarantine) School/classroom remain open 	<ul style="list-style-type: none"> Consider school community notification of a known contact
3.	Confirmed COVID-19 case infection	<ul style="list-style-type: none"> Notify the local public health department Isolate case and exclude from school for 10 days from symptom onset or test date Identify contacts (+), quarantine & exclude exposed contacts (likely entire cohort (++)) for 14 days after the last date the case was present at school while infectious Recommend testing of contacts, prioritize symptomatic contacts (but will not shorten 14-day quarantine) Disinfection and cleaning of classroom and primary spaces where case spent significant time School remains open 	<ul style="list-style-type: none"> School community notification of a known case
4.	Tests negative after symptoms	<ul style="list-style-type: none"> May return to school 3 days after symptoms resolve School/classroom remain open 	<ul style="list-style-type: none"> Consider school community notification if prior awareness of testing





HELP PREVENT THE SPREAD OF NOVEL CORONAVIRUS (COVID-19)



Novel Coronavirus is a new virus that causes respiratory illness in people. Symptoms include coughing, sneezing, runny nose, fever and shortness of breath. To help prevent the spread of the virus and protect yourself, follow Dr. Rita's recommendations!



Wash your hands often with soap and water



Avoid close contact with people who are sick



Cover your cough or sneeze with a tissue or sleeve



Avoid touching your face



Stay home when you are sick and get lots of rest



Eat healthy foods and drink plenty of fluids